

# 7th International Plastics Exhibition & Conference (PlastIndia 2009)



04<sup>th</sup> to 09<sup>th</sup> February 2009, Pragati Maidan, New Delhi



## HOTEL ACCOMMODATION BOOKING FORM

Please return this form not later than **10 November 2008** to “**Official Destination Management Company**”  
**ICE – Integrated Conference & Event Management**, a Division of Le Passage to India Tours & Travel Pvt. Ltd.  
E- 29, Hauz Khas, New Delhi – 110016, India, Tel: +91 11 42795389, Fax: +91 1141653101, Email: [akhilesh.ice@pti.in](mailto:akhilesh.ice@pti.in),

<b>DELEGATE DETAILS :</b>									
Title: (Mr. / Mrs. / Ms. / Dr. / Prof.)	<input type="text"/>	Stall No.	<input type="text"/>	Hall No.	<input type="text"/>				
Surname:	<input type="text"/>	Middle Name:	<input type="text"/>	Name:	<input type="text"/>				
Organization:	<input type="text"/>								
Address:	<input type="text"/>								
City:	<input type="text"/>	State:	<input type="text"/>	Country:	<input type="text"/>	Postal Code:	<input type="text"/>		
Home Tel:	<input type="text"/>	Work Tel:	<input type="text"/>	Fax :	<input type="text"/>				
Email: (1)	<input type="text"/>	Email: (2)	<input type="text"/>						
<b>PASSPORT DETAILS (If participants are from Overseas)</b>									
Passport No:	<input type="text"/>	Place of Issue:	<input type="text"/>	Place of Birth:	<input type="text"/>				
Date of Issue:	<input type="text"/>	Date of Expiry:	<input type="text"/>						
<b>HOTEL DETAILS:</b>									
<b>(Please indicate choice in order of preference, subject to availability on first come, first served basis.)</b>									
Hotel Choice: 1.	<input type="text"/>	2.	<input type="text"/>	3.	<input type="text"/>				
TYPE OF ROOM REQUIRED (per room):									
Single:	<input type="text"/>	Double:	<input type="text"/>	Room Category:	<input type="text"/>	No. of occupants:	<input type="text"/>		
Check-in date:	<input type="text"/>	Check-out date:	<input type="text"/>	Total room nights:	<input type="text"/>				
Special requests:	<input type="text"/>								
<b>Please Note: 1.Check in &amp; Check out time is 12:00PM but at Taj hotels check in time is 2:00 pm</b>									
<b>FLIGHT / TRAIN DETAILS:</b>									
Do you require arrival transfer: YES. <input type="text"/> NO. <input type="text"/>									
<b>ARRIVAL</b>									
Date:	<input type="text"/>	Time:	<input type="text"/>	Flight / Train number:	<input type="text"/>	From:	<input type="text"/>	TO:	<input type="text"/>
<b>DEPARTURE</b>									
Date:	<input type="text"/>	Time:	<input type="text"/>	Flight / Train number:	<input type="text"/>	From :	<input type="text"/>	TO:	<input type="text"/>

### Room Tariff Includes:

- Bed & Buffet Breakfast only
- Every day AM & PM shuttle services between hotel to Pragati Maidan (Vice-Versa once a day)

### Room Tariff Excludes:

- Luxury Tax @ 12.5% on the published tariff
- 0.63% VAT may be applicable in some of the 5 Star Hotel
- Government Service Tax @ 3.09% on the total bill
- Laundry / Meals (not mentioned) / Room Service / Mini bar
- Anything not specifically mentioned under the head Room Tariff Includes
- Any airport pickup and drop off
- **AM & PM Shuttle will not be provided in case of B & B Services apartment accommodation**

## TERMS & CONDITIONS

1. All hotel room rates are on per room / per night basis.
2. If payment is made in advance and there is any increase in taxes, which is to be paid at the time of check out.
3. For all hotels, as there are various hotels in each category, all with a limited number of rooms, rooms will be allotted on a **first come first serve basis**.
4. **Luxury tax** will be billed as per the prevailing **Tax Structure** at the time of Check in.
5. Early Check in and Checkout will be charged to you on actual booked or actual nights consumed, whichever is higher.
6. In case of any cancellation, all the refunds will be made after the event over as per the cancellation policy.

**Important note:** All cancellations / amendments must be received in writing and refunds will be made after deducting the retention charges.

## CONFIRMATION POLICY:

1. 50% of the estimated invoice amount against the room booking will be required at the time of booking and the balance amount required **90days** before check in date.
2. For Arrival / Departure transfer full payment needs to be paid in advance
3. **Please note if we do not receive full payment as per the cut off date the rooms will be cancelled.**

## CANCELLATION POLICY

Cancellations received before 90 days	No cancellation charges
Cancellations received between 60 - 90 days	One night charges for rooms
Cancellations received between 45 - 60 days	50% of the total amount for all the nights booked
Cancellations received less than 45 days before of Check-in	No refund
<b>Imp. Note:</b> In case of NO-SHOW in hotel and the airport there will be NO refund.	

## Mode of Payment Options –

The payment can be made by any of the following payment modes-

1. **Bankers Check:** Bankers cheque can be drawn in favour of: **“Le Passage To India Tours and Travels Pvt. Ltd.”**.
2. **Wire Transfer:** Our bank details are as below:

<b>Name of Bank:</b>	<b>Final Bank</b>	<b>Correspondent Bank in the USA</b>
Address of Bank	Standard Chartered Bank 10, Parliament Street New Delhi 110 001, India	Standard Chartered Bank New York (USA)
Account Number	525-0-504229-7	3582088635001
Beneficiary (Title of Account)	<b>Le Passage to India Tours &amp; Travels Pvt. Ltd.</b>	
Swift Code or	SCBLINBBXXX	SCBLUS33XXX
ABA number		ABA No. 256

3. **Online:** You may pay us using you Visa / Master credit card or select net-banking accounts through secured payment gateway at <http://www.iceindia.in/ice-payment.asp>

**Important Note:** Please enter the event name **“PlastIndia 2009”** in the Reference column and other necessary details in the Remark Column while filling up the on line payment form.